

**MINUTES OF THE
JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE
DECISION MEETING**

Steve Nass, Chair; Greg David, Vice-Chair; Don Reese, Secretary; Amy Rinard; George Jaeckel

**ROOM 203, COUNTY COURTHOUSE
320 S. MAIN ST., JEFFERSON, WI 53549
8:30 A.M. ON MONDAY, NOVEMBER 26, 2012**

- 1. Call to Order**
The meeting was called to order by Chairman Nass at 8:30 a.m.
- 2. Roll Call**
Nass, David, Reese and Rinard were present. Jaeckel was absent. Zoning Department staff in attendance included Rob Klotz, Michelle Staff and Deb Magritz. John Molinaro, County Board Chairperson and Andy Erdman, Land Information Director were also present.
- 3. Certification of Compliance with Open Meetings Law Requirements**
Reese verified that the meeting was being held in compliance with open meeting law requirements.
- 4. Review of Agenda**
No changes were proposed to the agenda.
- 5. Public Comment (Not to Exceed 15 Minutes and Not to Include Petitions Slated for Decision)**
There was no public comment.
- 6. Approval of October 29, November 12 and November 15 Meeting Minutes**
Motion by Rinard, seconded by Reese to approve the October 29 minutes as presented; motion carried on a voice vote with no objection. Motion by Reese, seconded by David to approve the November 12 minutes as presented; motion carried on a voice vote with no objection. Motion by David, seconded by Rinard to approve the November 15 minutes as presented; motion carried on a voice vote with no objection.
- 7. GIS Technical Support and Future Program Development**
Erdman began by explaining that there was a corrupted GIS file which kept staff from using the program at our last Planning and Zoning Committee decision meeting. He proposed upgrading the software, giving more options for support of the program and allowing incorporation of pictometry. There has been \$40,000 set aside in the 2013 Land Information budget, which could be used to hire an outside consultant to develop a new version of the software. Klotz asked whether \$40,000 would be enough funding for the project, and Erdman responded that he explains the upgrades to cost less than that.
- 8. Light Detection and Ranging (LiDAR) Project Update-Andy Erdman**
Erdman reported that he'd received delivery of the LiDAR data in mid-October. He explained that for Zoning Department purposes, one advantage is that this may help

customers in getting a Letter of Map Amendment. Erdman answered a question by saying that this information has a “life expectancy” of about ten years.

9. **Document Imaging System Conversion Update-Andy Erdman**
Erdman explained that the County is moving from Oracle to FileDirector for an imaging system. Annotations have presented issues for the conversion, but the hope is to have the conversion completed by the end of 2012.
10. **Review of CU1488-07 for Donald Kerzner, W2768 CTH B, Town of Farmington**
Klotz explained the situation to date, noting the difficulty in identifying business storage versus personal storage. Molinaro asked whether a sum could be put into next year’s budget for Corporation Counsel to hire a person on a one-time basis to work on the worst violations. Corporation Counsel will be contacted to consider future funding of legal assistance, as well as review and comment by legal staff of this particular petition.
11. **Request for Outside Storage in the Ixonia Industrial Park at N8121 Industrial Drive by Volkmann Railroad Builders**
The Town approved this request. The site is fenced, with a vegetated berm. Storage proposed is for vehicles, materials and equipment used by this company. Motion by Nass, seconded by Reese to approve the outside storage; motion carried on a voice vote with no objection.

The Committee proceeded to decision on R3619A-12, Evelyn Widmann Trust, c/o Bill Widmann, Town of Jefferson, part of agenda item 13.

See individual file for a complete record of the following decision:

13. **Decisions on Petitions Presented in Public Hearing on November 15, 2012:**
Approved with conditions R3619A-12 – Evelyn Widmann Trust, c/o Bill Widmann, Town of Jefferson on a motion by Nass, seconded by Reese; motion carried on a voice vote with no objection.
12. **Discussion Regarding Potential Alternate Use of Barns**
Molinaro stated that Historic Preservation has an interest in this topic. Discussion followed; parking and sanitation are two major Zoning issues. There was a suggestion to have an additional meeting on this matter, perhaps facilitated by Steve Grabow, including Department of Ag, Trade and Consumer Protection, Historic Preservation and an insurance group.

See individual files for a complete record of the following decisions:

13. **Decisions on Petitions Presented in Public Hearing on November 15, 2012:**
APPROVED WITH CONDITIONS R3563A-12 – Micheal & Pamela Ziarnik, Town of Lake Mills on a motion by Nass, seconded by David; motion carried on a voice vote with no objection.
APPROVED WITH CONDITIONS R3618A-12 – Samuel Taylor/Mardell & K Mark Emslie Property, Town of Jefferson on a motion by Reese, seconded by David; motion carried on a voice vote with no objection.
APPROVED WITH CONDITIONS CU1719-12 – Russell Walton, Town of Cold Spring on a motion by Nass, seconded by Reese; motion carried on a voice vote with no objection.

14. Future Agenda Items

An alternative use of barns listing and budget info were two items proposed for future agendas.

15. Upcoming Meeting Dates

December 17, 2012, 8:00 a.m. – Site Inspections Beginning in Courthouse Room 203

December 20, 2012, 7:00 p.m. – Public Hearing in Courthouse Room 205

December 31, 2012, 8:30 a.m. – Decision Meeting in Courthouse Room 203

January 14, 2013, 8:00 a.m. – Site Inspections Beginning in Courthouse Room 203

January 17, 2013, 7:00 p.m. – Public Hearing in Courthouse Room 205

January 28, 2013, 8:30 a.m. – Decision Meeting in Courthouse Room 203

16. Adjourn

Motion by Reese, seconded by Nass to adjourn the meeting at 10:12 a.m. Motion carried on a voice vote with no objection.

Don Reese, Secretary

A digital recording of these meeting minutes is available from the Planning and Zoning Department upon request